

**SUMMARY OF THE
ELAB PBMS WORKGROUP TELECONFERENCE
DECEMBER 1, 1998**

The Performance Based Measurement Systems (PBMS) workgroup of the Environmental Laboratory Advisory Board (ELAB) met by teleconference on December 1, 1998, at 2:00 pm. The meeting was led by its chair, Mr. Jerry Parr. Action items are given in Attachment A. *The purpose of this meeting was to complete revision of the draft report by this workgroup for consideration at the December 10 meeting of ELAB.*

INTRODUCTION

Mr. Parr opened the meeting by asking for general comments on members= review of the draft report, including the Executive Summary, the list of Key Elements, and the attachments. In the ensuing discussion, members reiterated that the legal defensibility of a method=s validation as perceived is a critical issue for the success of a PBMS approach. The primary impact is on the regulated industry, and then laboratories, as they are contracted to generate data. Essential is a process acceptable to all stakeholders for validating a new method and readily available analyte/matrix reference materials of acceptable quality.

Members agreed that although this is an extensive list of elements, they believe each one plays an important role in the successful implementation of a PBMS system. Several suggestions were made for making the report more immediately understandable. Mr. Parr agreed to complete all revisions by close of business the next day for final workgroup review prior to its presentation to ELAB on December 10, 1998 as a draft report.

ADDITIONAL REVIEW

The workgroup discussed the report as a whole and agreed that additional inputs on its clarity might be helpful. It was agreed to request the report be posted on the Internet for wider review as soon as possible.

NEXT MEETING

The workgroup discussed possible additional work needed. While this may be requested, it is not possible to anticipate the outcome of its review by ELAB, so no further meetings of this group have been scheduled.

Attachment A

**ACTION ITEMS
ELAB PBMS Workgroup Teleconference
December 1, 1998**

No.	Action	Date to be Completed
1.	Mr. Parr will complete final changes to the report for final review by this workgroup by COB 12/2/98	
2.	Mr. Parr will present the finalized draft report to ELAB on December 10, 1998 for their comments.	